

SHASTA COUNTY SELPA  
COMMUNITY ADVISORY COMMITTEE

**February 15, 2023**  
**Meeting Minutes**

**SELPA CONFERENCE ROOM**  
**1524 Magnolia Avenue; Redding, CA 96001**

**1. Robert Brown, CAC Chairman, called the meeting to order at 10:31 am.**

Community Advisory Committee member roll call:

- |                          |         |
|--------------------------|---------|
| ● Robert Brown, Chairman | Present |
| ● Jean Boggs, Treasurer  | Present |

Others present were:

- |  |  |
|--|--|
| ● Christian Patz, SELPA Executive Director   | ● Suz Crane, Fall River USD Workability    |
| ● Nick Syrrist, SELPA Sppt. Svcs. Consultant | ● Geralyn Elliott, Shasta UHSD Workability |
| ● Kristin Sigurdson, SELPA BCBA              | ● Brandie Ryan, Parent / SNIPP Rep.        |
| ● Susan Hayes, Rowell Family Empowerment     | ● Nichole Winger, Parent / SNIPP Rep.      |
| ● Susan Putnam, Far Northern Regional Center | ● Cassie, Beh. Therapist, Best Behavior    |
|  | ● Sarah Spencer, Parent                    |
|  | ● Derrick, Parent                          |

Members and guests introduced themselves.

**2. Additions or Corrections to Agenda**

Discussion: None.

**3. Approval of Agenda**

Discussion: None.

**ACTION:** Susan Hayes motioned to approve the regular Agenda as presented. Jean Boggs seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

**4. Public Forum/Hearing of Persons Wishing to Address the Community Advisory Committee**

Discussion: None.

**5. SELPA Director's Report**

5.1 Anderson Police Dept. – SNAP Program

<https://krcrtv.com/news/local/anderson-police-unveil-snap-meant-to-assist-individuals-with-special-needs#>

5.2 ADR Conference – March 14-17, 2023 – CAC attendees: Brandie Ryan, Nichole Winger

Discussion: Dr. Patz discussed the ADR Conference in March, confirmed SELPA will shuttle attendees from the airport to the hotel in Riverside and offered attendees to join SELPA and Rowell attendees for dinner.

Chairman Brown emphasized parent participation in the ADR Conference is so valuable and SELPA acts as a neutral party to help facilitate dispute resolution. Chairman Brown requested Ms. Ryan prepare a report for CAC about the conference.

Susan Putnam asked what the process of sending parent to training entails. Chairman Brown stated the CAC wants the parent to propose the travel request at a CAC meeting for CAC approval. The parent then provides a report about the conference. The process takes about two months for the Agenda and approval, and expenses are budgeted.

**6. Consent Items** – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

6.1 Approval of Minutes for October 19, 2022

*(no meeting November 16, 2022 – no quorum)*

*(no meetings scheduled in December 2022 or January 2023)*

Discussion: Ms. Putnam requested explanation of the “routine nature” of Consent items. Chairman Brown explained, and recommended Brown Act training by SCOE and SCOE attorney. Dr. Patz offered to bring a trainer if we change Board members, and noted Governor Newsom’s change to Brown Act rules this year to ease up on CAC to allow and encourage more parents to participate, not discourage it.

**ACTION:** Jean Boggs motioned to approve the Consent item as presented. Susan Putnam seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

## **7. Parent Information/Membership – Update / Discussion**

7.1 Member Recruitment

7.2 Member nominations – Brandie Ryan

7.2a Brandie Ryan – Cascade UESD recommendation

Discussion: Chairman Brown requested action to nominate Ms. Ryan as Cascade UESD parent representative and CAC member.

**ACTION:** Susan Putnam motioned to approve nomination of Brandie Ryan as a member of the CAC. Susan Hayes seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

## **8. Airports for Autism; Redding, CA – April 1, 2023 – Discussion / ACTION**

8.1 Member participation

Discussion: Ms. Hayes promoted the Airports for Autism event on April 1, 2023 and brought flyers as a fun walk / run fundraiser for autism awareness. SNIPP to try to have booth. Chairman Brown volunteers to man CAC booth at event. Dr. Patz stated the SELPA co-sponsored the event, and will get a booth. Volunteers included Dr. Brown, Chairman Brown, Nick Syrrist and Autumn Ervin of SELPA, while Nichole Winger and Geralyn Elliott also volunteered. No formal action taken.

## 9. Legislative Information Sharing Day; Sacramento, CA – May 3, 2023 – Discussion / ACTION

### 9.1 Member participation

Discussion: Chairman Brown highly recommended attendance to advocate for SpEd directly to legislatures. Dr. Patz offered SELPA hotel rooms available. Interested parties included Chairman Brown, Ms. Spencer interested without a room, Ms. Ryan, Ms. Elliott and Ms. Winger interested.

**ACTION:** Ms. Ryan motions to approve attendance of travel as presented. GERALYN ELLIOTT seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

## 10. Shasta SELPA Adventures – Discussion / ACTION

Discussion: Dr. Patz indicated this could be part of Covid funding wrap up and parallels with Airports for Autism. He is trying to collaborate with PE teachers, etc. and will bring more information later. No action taken.

## 11. Treasurer's Report – Discussion / Update (Jean Boggs)

Discussion: Mrs. Boggs provided attendees a copy of the SELPA budget and stated the CAC may spend all funds this year - the first in many years. She estimates \$1k in conference expenses with a remaining balance of \$500 or so which can be used for other parent participation activities.

## 12. Agency Reports - Discussion

### 12.1 Report of Far Northern Regional Center – Susan Putnam

Discussion: Ms. Putnam stated in January 3,208 individuals were served, 865 school aged 5-18 years and is seeing increases in intakes. Pilot Family Wellness program – children aged 2 to 5 years qualified for regular services, entire family weekly program. Facilitated parent support group at the new SCOE ECS building on Hilltop. Ms. Putnam also inquired about CAC exposure versus meeting hours. Chairman Brown emphasized CAC exposure is important to parents AND teachers, and encouraged CAC involvement in community events. Chairman Brown requested reports of referrals brought to CAC and Ms. Ryan suggested FNRC also refer parents to CAC. Ms. Putnam indicated there may be funding for IDEA specialist position to connect to all school districts covered by FNRC.

### 12.2 Report of Rowell Family Empowerment – Susan Hayes

Discussion: Ms. Hayes reminded members of the Airports for Autism event, and confirmed Rowell has started their winter SLATE program teaching social skills for ages 3-17, and now has a community navigator grant point person. Training for “Mind the Gap” via UC Davis Mind Institute - 12 sessions, 4-6 months for kids on the autism spectrum and other disabilities. No sibling support groups at this time.

### 12.3 FRUSD Workability – Suz Crane

Discussion: Ms. Crane informed all that FRJUSD had a large payroll in January and used all of their grant funds.

### 12.4 SUHSD Workability - GERALYN ELLIOTT

Discussion: Ms. Elliott stated that SUHSD is working with Sue Sawyer regarding alternate diploma and training, as it is exciting to get diplomas that transition students into work positions. Dr. Patz confirmed the

state is not providing regulations. Ms. Elliott stated they are providing kits to help students create resumes for seniors, and is almost finished placing their allotment of students with only 5 more places available. SUHSD is continuing to work with large companies for placements - workability pays wages. Has almost 87 students working through DOR or their grant. 480 kids delivered services. Engaging families to access DOR for services.

Dr. Patz shared a video with participants entitled "The Hiring Chain" - the goal of inclusion.

#### 12.5 S.N.I.P.P. – Brandie Ryan

Discussion: Ms. Ryan informed members they have developed a partnership with Best Behaviors. Their next session is in April, as they anticipate meeting once per quarter. S.N.I.P.P. will also be opening a thrift store and hope hire workability folks.

#### 13. CAC Bylaws – Discussion

Discussion: Dr. Patz provided a redline version reflecting proposed revisions from other CACs.

Art 2 - A - CAC Chair did sit on hiring panel for SELPA Director.

Art. 2 - C - CP describes what a Local Plan is to participants. Majority of funds pass through to districts, though some kept at SELPA level for RTC, NPS, itinerants for LI. Members agree all changes ok.

Art 3 - Global focus of promoting programs that support kids with special needs. All agree to change.

Art 4 - C - Seven member board section stricken, and changed to Executive Board.

Art 4 - D - Wants it to be any parent that shows up to two meetings as a member. All other CACs make all members able to vote and wants to make so for this CAC. CP thinks all is fine regarding the Brown Act.

Art 4 - E - Change to Board elected by members of CAC who have attended CAC meetings and become voting members.

Art 4 - G - all members to have voting privileges.

Art 4 - J - Agency representative. No objections to any of Art 4. All agree w/ proposed chgs.

Art 5 – B - Term of office changed to 2 years. Discussion regarding staggered voting.

Art 6 – Mrs. Boggs voiced appreciation for the SELPA office keeping the Minutes, as CAC previously had their own Secretary just to write thank you notes, not the Minutes. This allows more member participation in discussions and voting. Dr. Patz confirmed he also attend the Program Advisory Council meetings. Dr. Patz also confirmed that Millville Elementary School District joined Mountain Valley JPA, so Region 3 consists only of Enterprise Elementary School District now.

Art 7 - B - Quorum to be any CAC members in attendance.

Art 7 - G - Proxy voting is stricken to promote attendance. Chairman Brown has never seen proxy voting before. All agree to strike.

Art 8 - A-E – All committees stricken. If the SELPA Governing Board wants a special committee, then the CAC can create one as needed. All agree to strike.

Art 8 – F-G - Keep as revised.

Dr. Patz indicated that the Superintendent of the Shasta County Office of Education (SCOE) will not sign the Bylaws in the future.

Further Discussion: Ms. Elliott inquired about quorum if the Brown Act requires three or more present. Dr. Patz confirmed that since CAC is a parent advisory committee this is different since it is not dealing with large public funds and not members are not elected in.

Mrs. Boggs stated the Bylaws previously had to be reviewed by a SCOE attorney and Dr. Patz indicated he would ask the SELPA attorney for review and place as future CAC Agenda item for further review & approval.

#### **14. SELPA Budget – Update / Discussion**

Discussion: Dr. Patz stated the Governor proposed a 8.31% COLA increase, and SELPA will lose ERMHS funds next year which was previously spent on counseling, etc. The SELPA Governing Board agreed to keep federal funds with the SELPA to fund Bridges, Fall River and our BCBA.

#### **15. SELPA Office move – Update / Discussion**

Discussion: Dr. Patz confirmed the Rancho property transaction is final and SCOE holds the title although purchased with SELPA funds. All new offices are ADA accessible, and includes an office, conference room and “classroom” for a parent center including resources. The office will be vacant after April 11, 2023, and the CHYBA offices will be after June 30, 2023. We will now have space for IEPs and anticipate having our first on site meeting in August.

#### **16. Suggestions for Future Agenda Items**

- BCBA presentation.
- TONIE from Amazon - alternative to screen time.

**17. Next meeting date:** April 19, 2023, 10:30 a.m. – 12:30 p.m, SELPA Conference room

**18. Adjourn.** Meeting adjourned 12:32 pm.