

SHASTA COUNTY SELPA
COMMUNITY ADVISORY COMMITTEE

June 22, 2023
Meeting Minutes

SELPA CONFERENCE ROOM
1524 Magnolia Avenue; Redding, CA 96001

1. Robert Brown, CAC Chairman, called the meeting to order at 10:33 am.

Community Advisory Committee member roll call:

- Robert Brown, Chairman Present
- Jean Boggs, Treasurer Present
- Brandie Ryan, Authentic Outcome (formerly SNIIP) Present

Others present were:

- Christian Patz, SELPA Executive Director
- Susan Hayes, Rowell Family Empowerment
- Susan Putnam, Far Northern Regional Center
- Casey Sanders, Far Northern Regional Center
- Sara Spencer, Parent
- Patty Mayer, Parent

Members and guests introduced themselves.

2. Additions or Corrections to Agenda

Discussion: None.

3. Approval of Agenda

Discussion: None.

ACTION: Jean Boggs motioned to approve the regular Agenda as presented. Brandie Ryan seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

4. Public Forum/Hearing of Persons Wishing to Address the Community Advisory Committee

Discussion: Parent, Sara Spencer, spoke regarding her six year old child and the dissolution of GREAT partnership and concerns regarding following student IEPs. Ms. Spencer inquired how parents can ensure educators are aware of student needs and IEPs.

Chairman Brown emphasized the need for parent involvement and suggested to provide a copy of the IEP to anyone involved with your child. Dr. Patz reminded members and the public that comments are limited to items included on the Agenda and is happy to speak further after the meeting is adjourned.

5. SELPA Director's Report

5.1 Spectrum Center - Update

Discussion: Dr. Patz reminded members that IEP School was closed by the CDE and Spectrum is having first year challenges with their new local program, but they still provide local services. Spectrum is expanding to provide classrooms for kinder- 12th grade, including students on autism spectrum as Shasta County has an uptick in students identified on the autism spectrum. Their program expansion will include One elementary, one middle school, one high school class, and one autism middle school class to be held in rooms leased at the Presbyterian Church on Placer in Redding. The EXCEL program will remain through SCOE.

5.2 SELPA Support Services Consultant position

Discussion: Dr. Patz informed members that the state has tasked LEAs with differentiated assistance and has provided funds SCOE to provide help to LEAs. SCOE needed a person knowledgeable in special education, so SELPA and SCOE created a hybrid position of 50/50 SELPA / SCOE for differentiated assistance. In addition, the SCOE Special Education Director who previously managed the low incidence itinerants for DHH, VI, and a Brailist, has resigned. SCOE asked SELPA to take over management of those itinerants, which adds to the need for SELPA to hire another support Services Consultant to help manage new personnel. Dr. Patz looks forward to SELPA growth, including the purchase of another office space at the Rancho Road location to ultimately house the itinerants. There have been interviews for the new Support Services Consultant position, and we may have strong candidate but are currently doing reference checks, etc.

Discussion continued with an update to attendance numbers received June 19th. Enrollment will now be funded on the highest average daily attendance over the last three years. As a SELPA, those who are part of our SELPA saw increase in total number of students, but unfortunately a larger number of students w/ IEPs. Autism, ADD may not have an IEP.

6. Consent Items – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

6.1 Approval of Minutes for April 27, 2023

Discussion: None.

ACTION: Brandie Ryan motioned to approve the Consent item as presented. Jean Boggs seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

7. Parent Information/Membership – Update / Discussion

Discussion: Patty Mayer, parent, stated she is interested in becoming involved. Ms. Ryan visited the Shasta Co Inclusion Task Force yesterday and suggested a community fair to promote and rebuild trust in special education. Chairman Brown stated Northstate Parent magazine is an option, though members struggle with content and graphics.

Sara Spencer, parent, suggested changing the CAC name to it easier to understand and get more parents involved. Dr. Patz confirmed the state provides the CAC name, and encouraged parents of students currently in local school programs to become involved in CAC meetings. The new CAC Bylaws will allow a

faster member appointment. Dr. Patz also reminded members to bring parents to share what IS working well for them so the CAC can help replicate their experience with other parents, as we want to build on what works, not just air grievances.

Ms. Ryan stated that people won't make the effort due to a lack of trust in the system working, but would like to find a way to empower parents to make the effort to get the support they need.

Chairman Brown informed members of all the different meeting times previously provided, all with mediocre attendance, and found the best time to meet is while students are in school. Ms. Spencer volunteered to organize an open house for the CAC in the new Rancho location. Chairman Brown requested planning and funding approval be added to the September Agenda.

8. Treasurer's Report – Discussion / Update (Jean Boggs)

Discussion: Mrs. Boggs stated the CAC has a balance of \$2,180 for 2023-24 due to carry over from 2022-23. The CAC typically has a \$2,000 budget for conferences, events, etc. Indirect costs could include an interpreter for a meeting attendee who is hearing impaired, which can become expensive. Dr. Patz clarified SELPA COVID funds were used to cover Legislative Information Day and ADR Conference and left CAC funds.

9. Agency Reports - Discussion

9.1 Report of Far Northern Regional Center – Susan Putnam

Discussion: Ms. Putnam provided flyers for the Shasta Co Inclusion Task Force that meets monthly at 1:00 pm on the 3rd Wednesday. No state budget cuts for the regional center. FNRC served 903 children May 2023, and hired Casey Sanders as a school transition liaison based in their Chico office, to continue building rapport with districts for child transitions. The state requires all regional centers to have this position. Ms. Putnam stated their family wellness program for children ages 0-5 is going well.

9.2 Report of Rowell Family Empowerment – Susan Hayes

Discussion: Ms. Hayes informed members that they are starting the Slate program June 27 through Aug 4 with 50-60 children. Having peer support return is a very integral part of their program. Is will be expanding this winter for a smaller year-round model.

9.3 Fall River JUSD Workability – Suz Crane

Discussion: None.

9.4 Shasta UHSD Workability - Geralyn Elliott

Discussion: None.

9.5 S.N.I.P.P. – Brandie Ryan

Discussion: Ms. Ryan informed members that SNIIP is now AUTHENTIC OUTCOME and provided flyers and business cards to attendees.

10. CAC Bylaws – Discussion / ACTION

Discussion: Chairman Brown reminded members the Bylaws had been previously reviewed and discussed.

ACTION: Jean Boggs motioned to approve the Bylaws as presented. Brandie Ryan seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

11. CAC Brochure 2023-24 – Discussion / ACTION

Discussion: Dr. Patz informed members the SELPA web page will be updated with the 2023-24 brochure this summer.

ACTION: Brandie Ryan motioned to approve the CAC Brochure 2023-24 as presented. Jean Boggs seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

12. CAC Parent Letter 2023-24 – Discussion / ACTION

Discussion: Chairman Brown stated every parent should receive a copy of the CAC parent letter at every IEP mtg.

ACTION: Jean Boggs motioned to approve the CAC Parent Letter 2023-24 as presented. Brandie Ryan seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

13. 2023-24 Local Plan – Discussion / ACTION

13.1 Contacts & Certifications

Discussion: Dr. Patz stated the SELPA Governing Board approved the 2023-24 Local Plan as presented, though the Governance section was updated last year, not this year. Every year Contacts & Certifications is required to be submitted with all LEAs required to accept.

13.2 Annual Service Plan

Discussion: The Annual Service Plan specifies all services provided to students county wide. Dr. Patz emphasized that districts are scrambling to find service providers and stressed the reality of districts having less teachers now than ever. All are looking and strive to provide services for all students.

13.3 Annual Budget Plan

Discussion: Dr. Patz informed members that the 2023-24 Annual Budget Plan is based on last year's figures. The SELPA office budget has increased due to the BCBA and new Program Specialist funding will now be from general funds, and state mental health funds will be distributed directly to districts, although the SELPA Governing Board elected to keep the estimated \$200k in federal funds with the SELPA. All districts (LEAs) must report spending to the state, and if not in compliance, they can be sued by the CDE and/or family.

ACTION: Brandie Ryan motioned to approve the 2023-24 Local Plan as presented. Susan Putnam seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

14. SELPA Budget – Update / Discussion

Discussion: Dr. Patz restated the SELPA operating budget increased from \$700k to \$1.4m due to low incidence itinerant budget now being shown under SELPA budget, although had always been subsidized by the SELPA. Increase is also reflects SELPA data staff, a full time BCBA and Support Services Consultant.

15. SELPA Office Move – Update / Discussion

Discussion: Dr. Patz informed members of an anticipated August 1st move in date to the new Rancho location, as CHYBA has mostly vacated the property, and SELPA is in the process of purchasing an additional unit for the low incidence itinerants. Unit 7 will have a great parent center w/ couch, books, etc. for a better space for families to meet and discuss any concerns they may have, and all technology items have been purchased, including Owls for better video conferencing. Dr. Patz suggested having an open house and chili cookoff.

16. Suggestions for Future Agenda Items

- Open house and funding
- Crosswalk at Placer and Magnolia Park with a blinking light

17. Next meeting date: September 13, 2023, 10:30 a.m. – 12:30 p.m, SELPA Conference Room, Rancho Road

18. Adjourn. Meeting adjourned 12:10 a.m.