

**SHASTA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA  
(SELPA)  
COMMUNITY ADVISORY COMMITTEE**

**March 13, 2024**

**10:30 a.m. – 12:30 p.m.**

*Shasta SELPA Conference Room  
3570 Rancho Road; Redding, CA 96002*

*SELPA Mission: The local education agencies (LEAs) within Shasta County and the Shasta County Office of Education join together pursuant to Education Code Section 56195 to adopt a plan in accordance with Education Code Section 56200 to assure equal access to special education and services for all eligible persons with disabilities residing in the geographic area served by these agencies, hereafter known as the Shasta County Special Education Local Plan Area (Shasta County SELPA).*

**REGULAR MEETING AGENDA – 10:30 a.m.**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the Community Advisory Committee meeting, or to otherwise participate at the Community Advisory Committee meetings, please contact the Community Advisory Committee Secretary at 530-225-0100 for assistance. Notification at least 48 hours before the meeting will enable the Community Advisory Committee to make reasonable arrangements to ensure accessibility to the Community Advisory Committee meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Community Advisory Committee regarding an open session item on this agenda will be made available for public inspection at the SELPA Office, located at 1644 Magnolia Avenue during normal business hours. In addition, such writing and documents may be posted on the SELPA's website at [www.shastacoe.org/selpa](http://www.shastacoe.org/selpa).

**OPEN SESSION**

**1. Call to Order, Roll Call**

- CHAIRPERSON – Sarah Spencer
- TREASURER – Brandie Ryan, Authentic Outcome
- SECRETARY – (vacant)

Other Attendees:

- SELPA DIRECTOR – Christian Patz
- AGENCY REP. – Susan Hayes, Rowell Family Emp.
- AGENCY REP. – Susan Putnam, Far Northern Reg. Ctr.
- WORKABILITY – Suz Crane, Fall River JUSD
- WORKABILITY - Geralyn Elliott, Shasta UHSD

**2. Additions or Corrections to Agenda**

**3. Approval of Agenda**

**4. Public Forum/Hearing of Persons Wishing to Address the Community Advisory Committee**

**NOTICE OF THE MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OBSERVE THE MEETING  
AND OFFER PUBLIC COMMENT**

Public comment on any item of interest to the public that is within the Community Advisory Committee's jurisdiction will be heard. The Community Advisory Committee may limit comments to no more than 5 minutes pursuant to Board policy and may limit to no more than 20 minutes on a given topic. Please note: The law requires no action or discussion be undertaken on any item not listed on the agenda.

- 5. SELPA Director's Report**
  - 5.1 2024-25 SELPA Budget
  
- 6. Consent Items** – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*
  - 6.1. Approval of Minutes for January 17, 2024 (pgs. 4-7)
  
- 7. Parent Information/Membership – Discussion**
  
- 8. SELPA Program Presentation**
  
- 9. Treasurer's Report – Discussion / Update (Brandie Ryan) (pg. 8)**
  
- 10. Agency Reports - Discussion**
  - 10.1. Report of Far Northern Regional Center – Susan Putnam
  - 10.2. Report of Rowell Family Empowerment – Susan Hayes
  - 10.3. Report of Authentic Outcome – Brandie Ryan
  - 10.4. Report of Workability – Suz Crane, Fall River JUSD
  - 10.5. Report of Workability – Geralyn Elliott, Shasta UHSD
  
- 11. CAC Conference Costs – Update / Discussion (pg. 9)**
  - 11.1. March 13-15, 2024 - ADR Conference– Attendees and estimated costs
  - 11.2. May 1, 2024 - Legislative Information Sharing Day - Attendees and estimated costs
  
- 12. Easter Egg Hunt – March 23, 2024 – Planning**
  - 12.1. Volunteers
  - 12.2. Supplies, Refreshments
  - 12.3. Events / Schedule
  
- 13. Suggestions for Future Agenda Items**
  - 13.1. Alternate Path to Diploma
  - 13.2. Speech Services
  - 13.3. Administrator / teacher training
  
- 14. Next meeting date:**
  - Tues., April 16, 2024 - Special Meeting – 11:00 – 12:00 pm – Apprvl. of Local Plan, Ann. Service and Budget Plans
  - Wed., May 8, 2024 - Regular Meeting - 10:30 a.m. – 12:30 p.m.
  - Location: SELPA Conference room; 3570 Rancho Road; Redding, CA 96002
  
- 15. Adjourn**

THE *COMMUNITY ADVISORY COMMITTEE* WELCOMES AND ENCOURAGES YOUR PARTICIPATION. HOWEVER, TO INSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING PROCEDURES.

Procedures for placing an item on the Community Advisory Committee agenda, making a presentation, or speaking of some issue on the agenda shall be as follows:

1. Arrangements to plan an item on the agenda and make a presentation concerning said item must be established with the Community Advisory Committee at least eight calendar days in advance of the meeting. The request to address the Community Advisory Committee about the item shall be submitted in writing and shall contain questions, problems, or positions to be presented with the name, address, and phone number of the person who will address the Committee and the group represented, if applicable.
2. At all regular meetings of the Community Advisory Committee, the presiding officer shall ask if there are members of the audience who wish to address the Community Advisory Committee on any item listed on the published agenda. They should stand, state their name, what group they represent, if any, and the item number to which they wish to speak. At the appropriate time, the presiding officer will call upon those parties who have been recognized to speak.
3. If it is approved by a majority of the Community Advisory Committee members present at the meeting, testimony may be taken at regularly scheduled meetings on matters not on the agenda provided that no action is taken by the Community Advisory Committee on such matters at the same meeting at which such testimony is taken (EC 35145).

Persons addressing the Community Advisory Committee shall be guided by the following conditions:

1. The person addressing the Community Advisory Committee may be required to show a reasonable basis of interest in the affairs of the Community Advisory Committee, such as legal resident of the county, parent, guardian of children in Special Education programs or a representative of an organization having legitimate concern within the scope of the Community Advisory Committee or other bona fide individual interest in the proceedings of the Community Advisory Committee.
2. Remarks or charges by any person addressing the Community Advisory Committee which reflect adversely upon the character or motives of any person are out of order.
3. Five minutes may be allotted to each person addressing the Community Advisory Committee and a maximum of twenty minutes to any subject. The presiding officer of the Community Advisory Committee shall endeavor to allot equal time to persons having opposing views on a subject, at his/her discretion these general time limits may be altered.
4. It shall be in order for the members of the Community Advisory Committee, or the Community Advisory Committee chairperson, to interrupt the speaker at any time to ask questions or to make comments as frequently as necessary to clarify the discussion.
5. During the time when the Community Advisory Committee is holding official meetings, only those persons recognized by the presiding officer of the Community Advisory Committee shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss issues of business before the Community Advisory Committee is out of order.
6. Conduct by a participant declared out of order by the presiding officer for violations of the above rules shall be grounds for summary termination by the presiding officer of that person's privilege of addressing the Community Advisory Committee for that scheduled meeting.

Thank you for your cooperation.