

SHASTA COUNTY SELPA
COMMUNITY ADVISORY COMMITTEE

September 10, 2025
Meeting Minutes

SELPA CONFERENCE ROOM
3570 Rancho Road, Ste. 9; Redding, CA 96002

1. Christian Patz, SELPA Executive Director, called the meeting to order at 10:30 am.

Community Advisory Committee member roll call:

- | | |
|---------------|--------|
| ● Chairperson | VACANT |
| ● Treasurer | VACANT |
| ● Secretary | VACANT |

Others present:

- | | |
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| ● Christian Patz, SELPA Executive Director | ● Sabrina Costa, Parent (Bella Vista ESD) |
| ● James Glover, SELPA Director Spt. Svcs. | ● Susan Hayes, Rowell Family Emp., ABSENT |
| ● Kristin Sigurdson, SELPA Director Schl. Spt. | ● Gretchen Oilar, Far Northern Reg. Ctr. |

Discussion: Dr. Patz confirmed no members are present, as Crystal Gardner could not attend, and an email was previously received from Sarah Spencer her and Abigail Kunkler’s resignations as Chairperson and Treasurer. Introductions were made from Sabrina Costa, parent from Bella Vista ESD, Susan Hayes with Rowell, Gretchen Oilar for Susan Putnam with Far Northern, James Glover and Kristin Sigurdson with SELPA.

2. Approval of Agenda

Discussion: None.

ACTION: Susan Hayes motioned to approve the Agenda as presented. Gretchen Oilar seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

3. Public Forum/Hearing of Persons Wishing to Address the Community Advisory Committee

Discussion: None.

4. Appoint New Officers – Discussion / ACTION

- 4a. Chairperson
- 4b. Secretary
- 4c. Treasurer

Discussion: Dr. Patz indicated that Ms. Costa may be nominated at the next meeting she attends. No Action taken.

5. SELPA Director’s Report

Discussion: Dr. Patz informed attendees the SELPA is actively recruiting for CAC members with school district Superintendents as they are responsible for the appointments of CAC parents and shared gift bags which included a CAC brochure, CAC postcard, band-aid packets, SpEd booster stickers, CAC and shirts. The state has less income but won’t have federal budget figures until January.

6. Consent Items – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

6a. Minutes May 14, 2025

NOTE: June 11, 2025 meeting was canceled.

Discussion: None.

ACTION: Susan Hayes motioned to approve the Consent item as presented. Sabrina Costs seconded the motion. The motion passed by majority vote, no opposition, no abstentions, no absentees.

7. Treasurer’s Report – Discussion

7a. 2025-26 Budget Vs. Actual

Discussion: Dr. Patz confirmed the CAC is funded \$2,500 annually. There are two annual events CAC members generally participate in – the ADR Conference in Riverside, and Legislative Information Sharing Day in Sacramento. Dr. Patz asked for those interested in attending to notify him.

8. Agency Reports – Discussion

8a. Report of Far Northern Regional Center – Susan Putnam

Discussion: Ms. Oilar informed members that Far Northern Regional Center served 1,606 school aged kids in Shasta Co as of August 31st. Dr. Patz stated that equals about one-third of Shasta County’s students with IEPs.

8b. Report of Rowell Family Empowerment – Susan Hayes

Discussion: Ms. Hayes stated the Fall Slate program application is beginning next week and flyers are pending. Summer Slate had more attendees than ever with 90+ kids, who met three times per week for one month at Meadow Lane School in Anderson. Laura Berry is the Slate Program Manager for Rowell, and they have BCBA, Jenna Ryan who is accepting Partnership and private insurance.

8c. Report of SELPA Workability – Christian Patz

Discussion: Dr. Patz informed members the SELPA received both Workability grants for Fall River JUSD and Shasta UHSD, allowing us to serve all of Shasta County now. Workability has a team of two with interviews pending for a second coach. A Workability success story includes a student who was placed at TJ Maxx six years ago and is still employed by them. Dr. Patz stated the We Can Work grant has been reduced from 300 hours to 120 hours due to federal cuts and state not having funds cover the costs. Shasta SELPA has placed over 2 dozen students and kept over the summer without closing. Participating employers include Holiday Market, Humane Society, Tractor Supply, Grocery Outlet, Kent’s Meats, ChuckE Cheese and more. Dr. Patz introduced Workability staff - Tiffany Cool and Amanda Werth.

9. CAC Membership Outreach– Discussion / Update

9a. Recruiting events

9b. Materials

Discussion: Dr. Patz plans to work together with the school nurse group to help promote the CAC through first aid kits and other CAC items. Discussion continued about the CAC Halloween event being the most popular, though must be CAC parent run, not SELPA employee run. Due to minimal parent involvement, Dr. Patz offered to have the CAC or SELPA help support other events. Ms. Costa offered to include a CAC booth at the Bella Vista School Carnival Oct 25, 2025 from 11:00 am -3:00 pm Dr. Patz offered to speak with SELPA staff.

10. Future Agenda Items

Discussion: Dr. Patz mentioned the Local Plan will be presented soon for review.

11. Next meeting date: Wed., November 12, 2025 - Regular Meeting - 10:30 a.m. – 12:30 p.m.; SELPA Conference Room

12. Adjourn

Meeting adjourned at 11:45 am