

**SELPA PROGRAM ADVISORY COUNCIL
Standing Committee of the Consortium**

May 11, 2023

**8:00 am – 10:00 am
SELPA Conference Room
1524 Magnolia Avenue; Redding, CA 96001**

MINUTES

1. Call to Order at 8:02 am

Christian Patz, SELPA Executive Director, called the meeting to order at 8:01 am.
SELPA Program Advisory Council members roll call:

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| • REGION 1 – Rebecca Berg, SUHSD | Present |
| • REGION 2 – Brandt Shriner, Anderson UHSD | Present |
| • REGION 3 – Sue Cooper, Redding ESD | Present |
| • REGION 4 – Annie Payne, Enterprise ESD | Present |
| • REGION 5 – Ray Witte, Mtn. Valley JPA | Present |
| • REGION 6 – Gina Murphy, SCOE for Melissa Maderios, Gateway USD | ABSENT |
| • REGION 7 – Brent Beyer, Fall River JUSD | Present |

Others present were:

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| • Christian Patz, SELPA Executive Director | • Kristin Sigurdson, SELPA BCBA |
| • Nick Syrrist, SELPA Sppt. Svcs. Cons. | • Tracy Speranza, Gateway Interim SpEd Dir.
<i>(joined meeting at 8:35 am)</i> |
| • Calli Coleman, SELPA Accountant | |

Discussion: Dr. Patz stated all present except Region 5 due to a vacancy in the Special Education Director position.

2. Approval of the Agenda

Discussion: None.

ACTION: Rebecca Berg motioned to approve the Agenda as presented. Brent Beyer seconded the motion. The motion passed by majority vote 6-0-1, no opposition, no abstentions, Gina Murphy was absent.

3. Public Forum / Hearing of Persons Wishing to Address the Program Advisory Council

None.

4. Spotlight on Success – Sue Cooper, Redding ESD

Discussion: Ms. Cooper shared that Redding ESD has had many small successes, as they are making changes in their mod/severe classrooms with curriculum and training. She is focusing on building more professional

development for staff with increased help from the SELPA. Ms. Cooper emphasized she will continue to help build a positive employee culture and focus on empowerment, efficient use of time, and focus groups with service providers. Response has been positive regarding new systems, forms, etc. Dr. Patz appreciates her efforts in her new role and stated small victories are just as important.

5. SELPA Director's Report

- 5a. LEG Day / SELPA Directors' Conference - update
- 5b. Service Tracker Training – May 22, 2023; 2:30 – 3:30; PDC
- 5c. PreK Inclusion training - May 24, 2023; 8:30 – 3:00; PDC
- 5d. F3 Legal Training - June 9, 2023; 9:00 – 3:00; SCOE Board Room
- 5e. SEIS, GoalBook, and Behavior - August 10, 2023; SELPA Rancho
- 5f. Sondag System Training/Private School Annual Meeting - Aug 11, 2023; SELPA Rancho
- 5g. Paraeducator Academy in August
- 5h. Dunamis ESY - Update
- 5i. RTC Placements – Update
- 5j. Spectrum – Update

Discussion: Dr. Patz informed members of CAC parent and SUHSD workability participation in the Legislative Information Sharing Day in Sacramento. The SELPA will hold a paraeducator academy for in August. Three weeks of ESY is confirmed with Dunamis for two providers - one at Excel, and another will float within the county as needed for counseling. Dr. Patz emphasized this is the last time the SELPA will provide counseling, as the Board decided the districts will receive their ERMHS funds directly next year.

Dr. Patz stated he has received multiple inquiries regarding RTC placements, and urged members not to place students on home instruction, but to be mindful to attempt all steps first before placement. The Spectrum expansion contract was Board approved, although they did acknowledge current concerns of SUHSD. Ms. Berg added that group homes continue to bring very challenging students. Dr. Patz agreed and stated group homes tend to “under sell” their students and not be transparent about specific needs. Juvenile Hall IEPs don't mention behaviors, which also gives group homes misleading info. Dr. Patz will speak with Spectrum about increased staffing for the high school classroom.

6. Consent Items – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

- 6a. Approval of Minutes for April 20, 2023
- 6b. Request for ESY Waivers
 - 6b1. Happy Valley ESD
- 6c. NPA Rate Sheets 2023-24
 - 6c1. Shelton OT
 - 6c2. Woods Family Speech Therapy *(revised)*
- 6d. RTC Form

Discussion: None.

ACTION: Rebecca Berg motioned to approve the Consent Items as presented. Ray Witte seconded the motion. The motion passed by majority vote 6-0-1, no opposition, no abstentions, Gina Murphy was absent.

7. EXCEL – Carie Webb, SCOE – Discussion

Discussion: Dr. Patz informed members that Ms. Webb was not present to provide her presentation and asked members to provide input about district special education needs. Brief discussion continued regarding the Board’s approval of Spectrum’s expansion and concerns over an EXCEL closure.

8. Fiscal Update – Update / Discussion

8a. AB 130 Update

8a1. Dramatic Play and Sensory Bundle deliveries – Update

Discussion: Dr. Patz provided a ledger of all bundle deliveries pending. The AB130 funds have been expensed and he is very proud of what the SELPA and districts have purchased with the funds, although execution of the bundles was good, the deliveries are lacking. Ms. Payne indicated some missing items are not listed on the spreadsheet provided and will provide those to the SELPA office for tracking purposes.

(Tracy Speranza joined the meeting at 8:35 am)

9. Local Plan - Section E – 2023-24 Annual Service Plan, Att. VI – Discussion / ACTION

Discussion: Dr. Patz informed members that Judy Flores, Superintendent of SCOE has already approved and signed her Certification for Section D – 2023-24 Annual Budget Plan and Section E – Annual Service Plan. Ms. Payne indicated concerns about credentialing issues regarding DHH teachers not properly credentialed who teach DHH classes and SCOE entering early intervention services in SEIS and creating errors that are not being deleted.

ACTION: Ray Witte motioned to approve the Local Plan – Section E – 2023-24 Annual Service Plan as presented. Rebecca Berg seconded the motion. The motion passed by majority vote 6-0, no opposition, no abstentions, Gina Murphy was absent.

10. Regional Resource Committee - Discussion / ACTION

10a. RRC Policy

Discussion: Dr. Patz indicated he would like to see more variety of participants on the RRC panel and will likely create a calendar of who will participate. Ms. Berg suggests also having consistent voices to bring historical input. Ms. Payne agreed and requested flexibility if she can’t participate as scheduled.

Tracy Speranza introduced herself as interim SpEd Director for Gateway.

Ms. Payne continued and informed members she does speak with her Superintendent regularly, but asked for the ability to substitute her attendance for RRC meetings if she is unable to attend. Dr. Patz described the redline changes provided to members:

- 2/ RRC doesn’t consider RTC placements, and changed verbiage to refer only to regional programs and non-public schools, without specific names.
- 2c/ Reviews – there are specific funds for RRC only. EXCEL costs are kept down with ESSR and onetime funds, but funding may be reduced eventually and picked up by districts. Counselors are \$25/day per student, Excel wants two. Dr. Patz emphasized members to be prepared as subsidy won’t cover all costs. The SELPA needs notice at the beginning of year regarding placements.

Ms. Payne requested additional language regarding inherited students in programs where the prior district didn't complete paperwork and wants the process to take student transfer circumstances into consideration. Dr. Patz confirmed that since the student is new to her district, it counts as a new placement and will have until the next meeting to submit new placement paperwork. He intends to reduce and streamline required paperwork for reviews and new. Mr. Witte reiterated a new district needs to submit in order to receive funds.

Calli Coleman, SELPA Accountant, stated that EXCEL doesn't always notify districts of student residential address changes. This harms the district as they only find out when they receive EXCEL billing. Dr. Patz emphasized districts still need to meet submission responsibilities to receive the subsidy, and the RRC never questions IEP team decisions, only questions if all efforts were made.

10b. RRC Procedure

Discussion: Dr. Patz continued review of the redline draft provided to members, and confirmed changes the meeting schedule and stated the FIRST Thursday after June 14th is correct, not the fourth Thursday. In addition, all forms will be eliminated except for an online form. Students must be brought to a RRC meeting immediately after the 30 day placement (30 day IEP) to allow a full 30 days to the next RRC meeting. Dr. Patz also confirmed a BIP will still be required, but it is not necessary to have a 17 score and other items lined out. The goal is to streamline and involve more districts.

ACTION: Rebecca Berg motioned to approve updating the RRC Policy and Procedure as presented. Ray Witte seconded the motion. The motion passed by majority vote 5-1-1, no opposition. Annie Payne abstained, Gina Murphy was absent.

11. Low Incidence Staff - Discussion

Discussion: Dr. Patz confirmed the SELPA Governing Board approved SELPA management of the Low Incidence staff (itinerants), as well as the purchase of a new building space for them at Rancho Road. Ms. Berg and Ms. Payne indicated their highest need for LI staff is training in writing goals and reports, and for them to attend IEP meetings. Ms. Payne stated she requested Ms. Murphy send DHH credentialed teachers or AT/VI teacher, they should attend IEP meetings, not the Braille teacher or interpreter. If a teacher is providing service, they must attend the IEP meeting. Dr. Patz will provide better guidance regarding goals, as they do have GoalBook licenses and will be using Service Tracker next year. Nick Syrrist, SELPA Support Services Consultant, will send a list of licensed users to all, and will move any unused licenses to those who will. Dr. Patz inquired if a DHH person should be kept on a student's caseload. All agreed not due to credentialing issues. He will check credentials in the Fall and will work with HR to confirm all. Dr. Patz encouraged continued communication regarding issues and concerns.

Discussion continued regarding interest among districts in making a collective group and re-open classes next year. Dr. Patz is looking for K-8 site with a SDC program to host a classroom. Ms. Burg suggested students be kept within SUHSD boundaries, as they will feed into their high schools, and prefers Junction or East Redding to feed into Foothill HS, due to skyrocketing numbers at Enterprise HS. Dr. Patz will keep that in mind, and urged districts to contact him if they have vision teachers who want a DHH credential.

12. Support Services Consultant Position – Update – Discussion / ACTION

12a. Interview panel volunteers

12b. Funding/ focus areas

Discussion: Dr. Patz inquired of members who may be interested in joining the interview panel, although no date is set yet. All members willing if available. Approximately one-third of the position remains unfunded. Dr. Patz wants to fund based on district needs and offered for the position to use proportionate share funds and provide

all private school consultative services based on where the student lives utilizing the closest school. Dr. Patz continued his slide presentation and suggested general funds could be used, although SELPA has less reserves. Discussion continued regarding various funding options. The SELPA has Nick Syrrist and Kristin Sigurdson for AT services, and emphasized the need for a recruiter at speech, OT and psych conferences. Ms. Berg voiced support for the private school management option.

Dr. Patz emphasized the goal is to serve kids collectively for consultations (ISP part) instead of individually and have consultations as a group on a predetermined date.

ACTION: Annie Payne motioned to support use of proportionate funds to support private school coordination, or to adjust Low Incidence distributions for \$45k - \$50k. Rebecca Berg seconded the motion. The motion passed by majority vote 5-1-1. Annie Payne, Rebecca Berg, Brandt Shriner, Sue Cooper and Brent Beyer approved, Ray Witte opposed. Gina Murphy was absent.

13. Service Tracker – Discussion

Discussion: Ms. Payne stated service tracker doesn't make money, but the Medi-Cal biller does, and must use a system that creates revenue. Using RELAY to pull data directly from SEIS. Dr. Patz emphasized that service tracking will be required. The current Medi-Cal biller at CGM is not communicating well with districts and SCOE has an RFP out. Dr. Patz recommends larger companies such as RELAY or PractiCal, while Enterprise ESD uses PowerSchool with GoalBook and SST built interfaced.

14. Future Agenda Items

- Rebecca Berg, SUHSD – CDE's 37 day audit
- BIP

15. Next meeting: Thursday, June 8, 2023, 8:00 am – 10:00 am, SELPA Conference Room

Adjourned at 10:00 a.m.