

**SELPA PROGRAM ADVISORY COUNCIL
Standing Committee of the Consortium**

June 8, 2023

**8:00 am – 10:00 am
SELPA Conference Room
1524 Magnolia Avenue; Redding, CA 96001**

MINUTES

1. Call to Order at 8:02 am

Christian Patz, SELPA Executive Director, called the meeting to order at 8:02 am.

SELPA Program Advisory Council members roll call:

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| • REGION 1 – Rebecca Berg, SUHSD | Present |
| • REGION 2 – Brandt Shriner, Anderson UHSD | Present |
| • REGION 3 – Sue Cooper, Redding ESD | Present |
| • REGION 4 – Annie Payne, Enterprise ESD | Present |
| • REGION 5 – Ray Witte, Mtn. Valley JPA | Present |
| • REGION 6 – Kim Bryant for Melissa Maderios, Gateway USD | Present |
| • REGION 7 – Brent Beyer, Fall River JUSD | Present |

Others present were:

- Christian Patz, SELPA Executive Director
- Calli Coleman, SELPA Accountant

Discussion: None.

2. Approval of the Agenda

Discussion: None.

ACTION: Rebecca Berg motioned to approve the Agenda as presented. Ray Witte seconded the motion. The motion passed by majority vote 7-0, no opposition, no abstentions, no absentees.

3. Public Forum / Hearing of Persons Wishing to Address the Program Advisory Council

None.

4. 2023-24 Vacancies in Program Advisory Council - Discussion

4a. Rebecca Berg, SUHSD - Region 1

4b. Melissa Maderios, Gateway USD and Gina Murphy, SCOE – Region 6

Discussion: Dr. Patz informed members that three members are leaving for the 2023-24 school year. Melissa Maderios, Gina Murphy is moving to Happy Valley ESD, and Rebecca Berg is moving to CTE, foster/homeless

with Shasta Union HSD. Nate Solus is returning to Gateway UESD as Special Education Director. Dr. Patz and all present wished all good luck in their new endeavors.

5. SELPA Director's Report

5a. F3 Legal Training - June 9, 2023; 9:00 – 3:00; SCOE Board Room

5b. State SELPA Updates

Discussion: Dr. Patz informed members that the legal training scheduled for June 9th has been canceled due to speaker illness. The Director/Coordinator meeting is still scheduled with Spectrum to attend, as well as Carie Webb with SCOE who will speak about EXCEL. Dr. Patz stated only three seats remain in the middle school autism class and discussion continued regarding EXCEL flying staffing positions.

Budget and new laws were the main topics of the SELPA Directors conference in San Diego. The Governor recommended a cap on SELPA spending but the Assembly rejected, no nothing specific yet. Spending decisions will be kept with SELPA Governing Boards, and the alternate diploma is now “alternate pathway to diploma” with the Assembly and Senate to clean up the language. Any decisions won’t take effect until January. Dr. Patz voiced his opinion that if the diploma doesn’t terminate SpEd rights, it’s not a diploma. This is a lot of work for the wrong target audience, and needs to have a designation for kids to participate in transition programs. Dr. Patz urged further discussions if PAC disagrees and wants to pursue alternate pathways.

6. Consent Items – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

6a. Approval of Minutes for May 11, 2023

Discussion: None.

ACTION: Brent Beyer motioned to approve the Consent Item as presented. Rebecca Berg seconded the motion. The motion passed by majority vote 7-0, no opposition, no abstentions, no absentees.

7. SELPA Budget – Discussion / ACTION

Discussion: Dr. Patz reminded members of his intent for transparency and provided a broad budget overview. Calli Coleman, SELPA Accountant, provided members a slide presentation noting anticipated COLA increases, and risk factors concerning AB602 fund pass throughs to LEAs and Spectrum costs. Significant changes to 23-24 Operations budget include the new 8% wage increase thru SCOE beginning 1/1/23, and the Administrative Program Assistant position previously paid with one-time funds will now to be paid from general operating expenses. Transfer of the LI Itinerants to SELPA management brings their funds under SELPA budget detail. Members appreciate seeing the budget. Dr. Patz indicated there may be an additional vehicle replacement piece next year when SCOE and SELPA replace old vehicles.

8. Behavior Intervention Plan – Discussion / ACTION

Discussion: Dr. Patz informed members that the new Behavior Intervention Plan (BIP) form has been updated and is available in the SEIS library. Mr. Witte suggested making various additional sections fillable. Discussion continued concerning the removal of a protest option as previously provided by PENT. Kristin Sigurdson, SELPA BCBA, confirmed PENT no longer provides a form, and is now using the Essential 10 for a specific purpose. Essential 10 is the PENT form now. Ms. Sigurdson emphasized that Essential 10 does not guarantee function is correct – as that is determined by the person identifying the function to ensure that is correct. It

also doesn't take the place of training on the functions themselves. Scoring system is 0, 1, or 2, and is very clear with no interpretation. Ms. Sigurdson explained the long form provides more examples of each scoring ability, while the short form is still very specific, and will allow employees the ability to complete it timely while still keeping important information. The new SELPA form was presented to school psychologists at a psych-a-like, and all were very happy and wanted nothing else added. Ms. Sigurdson offered to the Essential 10 as a key in the form. Dr. Patz emphasized the necessity of properly and accurately completed forms and implemented with fidelity to ensure legally defensibility.

ACTION: Rebecca Berg motioned to approve the Behavior Intervention Plan form as presented. Brent Beyer seconded the motion. The motion passed by majority vote 7-0, no opposition, no abstentions, no absentees.

9. Low Incidence Staff - Discussion

Discussion: Dr. Patz expressed appreciation for Gina Murphy, who will be leaving SCOE Special Education for the 2023-24 school year, while the transition to Carie Webb as SCOE Special Education Director enables further review of SCOE programs including ESY. SELPA can cover costs of an interpreter for 15 days. The district is responsible for IEP entries by the itinerant(s). SELPA management of the itinerants will provide more oversight. Dr. Patz will be reviewing caseloads closely and equalize among the itinerants IF it makes caseloads more efficient.

Discussion continued regarding the need for improvement in goal writing, and requested itinerants be provided clarity of expectations of their roles, in addition to the need to educate SpEd teachers of those expectations. Ms. Berg requested a change to the Low Incidence Equipment request form to require SpEd Director of district of responsibility to authorize instead of the district of service.

10. 2023-24 Training Schedule - Discussion

10a. PreK Inclusion training - May 24, 2023

10b. Training Topics

Discussion: Dr. Patz informed members of anticipated trainings for the 2023-24 school year. These trainings include a Paraeducator Academy 8/14 & 15 (15th high school focused). 15th not a SUHSD work day, and Ms. Berg requested copy of sign in sheets. Mr. Syrrist to provide completion certificates. September and October trainings - 2:00 - 3:00, and a Nov 9th Paraeducator Academy.

Ms. Payne suggested trainings for district and school administration regarding mental health supports and strategies for implementing SpEd into GenEd and less restrictive environments. Members agreed SELPA would be a good bridge with the GenEd staff. Ms. Sigurdson offered to help train if requested. Most members voiced frustration at how little Special Education is included in GedEd training conferences and hopes to see more superintendents promote training for SpEd and GenEd for ALL administrators and teachers.

11. Service Tracker - Discussion

Discussion: Dr. Patz indicated they are starting to hear resistance to the use of service tracker and encouraged members to verify all services entered are accurate due to anticipated audits. SEIS has a service tracker option that is clean, easy, available and paid for. Ms. Coleman added that SEIS has a user friendly phone application. The company is receptive to feedback if received from multiple sources and recommended users email SEIS directly with any program concerns.

Discussion continued regarding consultations being counted as direct services. Dr. Patz confirmed such entries should be made "below the line", as special education services that are not considered general

education – speech, OT, etc., while supports provided for a student in the general education environment should be entered “above the line”. Dr. Patz encouraged the use of notes / comments in SEIS and emphasized that all district superintendents must sign off on service tracker minutes prior to SELPA authorization.

12. Future Agenda Items

None.

13. Next meeting: Tuesday, August 8, 2023, 8:00 am – 10:00 am, SELPA Conference Room (*3570 Rancho Rd.*)

Adjourned at 9:50 a.m.