

**SELPA PROGRAM ADVISORY COUNCIL  
Standing Committee of the Consortium**

**December 2, 2025**

**8:00 am – 10:00 am  
SELPA Conference Room  
3570 Rancho Road, Ste. 9; Redding, CA 96002**

**MINUTES**

**1. Call to Order at 8:02 am**

Christian Patz, SELPA Executive Director, called the meeting to order at 8:00 am.

SELPA Program Advisory Council members roll call:

- |  |                                      |
|--|--------------------------------------|
| ● REGION 1 – Cecile LaMar, SUHSD                 | ABSENT ( <i>Present at 8:04 am</i> ) |
| ● REGION 2 – Brandt Shriner, Anderson UHSD       | Present                              |
| ● REGION 3 – Tami Oliver, Redding ESD            | ABSENT ( <i>Present at 8:13 am</i> ) |
| ● REGION 4 – Annie Payne, Enterprise ESD         | ABSENT                               |
| ● REGION 5 – Ray Witte, Mtn. Valley JPA          | Present                              |
| ● REGION 6 – Nate Solus, Gateway USD             | Present                              |
| ● REGION 7 – Cindy Fruguglietti, Fall River JUSD | Present                              |

Others present were:

- Christian Patz, SELPA Executive Director
- Maggie Joyce and Cynthia Vengley, SCOE Youth Support Services

Discussion: None.

**2. Approval of the Agenda**

Discussion: None.

**ACTION:** Ray Witte motioned to approve the Agenda as presented. Cindy Fruguglietti seconded the motion. The motion passed by majority vote 4-0-3, no opposition, no abstentions, Cecile LaMar, Tami Oliver and Annie Payne were absent.

**3. Public Forum / Hearing of Persons Wishing to Address the Program Advisory Council**

Discussion: None.

**4. SELPA Director's Report**

4a. SELPA Standing Items:

- Guest Speakers: Maggie Joyce and Cynthia Vengley, SCOE Youth Support Services

Discussion: Dr. Patz indicated we will first hold the Program Advisory Council meeting followed by the Director-Coordinator meeting, then welcomed Maggie Joyce and Cynthia Vengley from SCOE Youth Support Services.

*(Cecile LaMar present at 8:04 am)*

Ms. Vengley first commended members for their quick responses to the IEP needs of the over 1,000 homeless and approximately 270 foster students in Shasta County. SCOE's Youth Support Services does have surrogate parents available and provides a bridge to enrollment and services for these students. Discussion included concerns about lack of student data records (SEIS), enrollment information, and transition meetings, while Mrs. Vengley emphasized their willingness to help obtain student information and improve communication as quickly as able. Dr. Patz offered to help schedule meetings with probation and juvenile court school weekly, monthly or as needed, and members also offered to meet at juvenile court school or virtually.

*(Tami Oliver present at 8:13 am)*

Mrs. Joyce added that their office also assists students in social services connections, access to 38 school based food pantries, shoes, short term housing and continuum of care. All are encouraged to contact them for any assistance with homeless and foster youth needs.

- Monthly trainings / SELPA Professional Development Calendar [\(link\)](#)
- State SELPA updates

Discussion: Dr. Patz urged members to nominate parents to CAC and provided a brief history of IDEA for its 50 year anniversary, reminding all of the impact of IDEA creating a large impact for students' access to education.

- OAH decisions

Discussion: Dr. Patz noted two legal cases of interest: 1/ Augmentative Alternative Communication (AAC) - the AAC Genie assessment tool used by a person with AT certificate was acceptable for a judge to find fulfills requirement. AAC is trial and error, and the judge emphasized to keep trying tools systemically until one is found that works. 2/ IEE – Dr. Patz reminded members that he generally recommends granting IEE requests as the cost to defend is likely much more expensive than the cost of an IEE. He states it's much harder to win a case against a family without an attorney that it is against a family with an attorney, as judges work hard to get families without counsel a win. Members were urged to include all assessment data and procedural safeguards.

Discussion continued concerning parent request for an independent second opinion. Dr. Patz suggested districts should approve to pay for it, but the request is parent driven and up to the parent to find an assessor. The district should not send an assessment plan to avoid initiating a 60-day timeline and unnecessary parent consent. Parents don't need consent to assess their own children.

The SELPA added three new people for IEE assessments and will distribute the updated ledger. Dr. Patz will confirm if the IEE Policy needs to be revised to state it is NOT required to do an assessment plan for a parent request.

*(Cecile LaMar left meeting at 8:40 am)*

- LI Itinerant update
- Workability update
- ASL Interpreters Update

Discussion: Dr. Patz stated James Glover is still supervising Low Incidence teams, while Workability will now be supervised by Kristin Sigurdson, with Tiffany Cool as Workability Coordinator. The SELPA is pending the hiring of another Workability Coach and ASL Interpreter, and continues to identify potential ASL interpreters for more mentoring of students – including ASL interns.

- Subsidy Forms
- State SELPA updates

Discussion: Dr. Patz has updated the subsidy forms for a more streamlined process based on the Board’s decision in December 2023 to remove LCFF calculations. Hilary Schwartz, SELPA Accountant, sends it out two weeks prior to the due date in each period.

**5. Consent Items** – *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

5a. Approval of Minutes for September 9, 2025

Discussion: None.

**ACTION:** Ray Witte motioned to approve the Consent item as presented. Brandt Shriner seconded the motion. The motion passed by majority vote 5-0-2, no opposition, no abstentions, Cecile LaMar and Annie Payne were absent.

**6. Special Education Data – Discussion**

6a. CALPADS - Key Deadlines & Flash #314

Discussion: Autumn Ervin, SELPA Data Technician, reminded members of the current 246 missing DRDPs, with 167 having incomplete data and urged members to correct and finalize with their teams. Ms. Ervin is working to have all districts SELPA certified by Dec 12<sup>th</sup>, with final SELPA review due January 23<sup>rd</sup>.

**7. SIRAS – Discussion / Presentation**

Discussion: Dr. Patz emphasized the need for a decision to proceed, and referred to the training schedule previously distributed for consideration. The group discussed next steps, focusing on training, data transfer, and system transition considerations. Dr. Patz confirmed training would be ongoing and team-based, despite challenges accessing teachers, and clarified that basic data transfer is included at no cost, with additional needs solvable if required. Discussion involved SEIS data that should be transferrable, while some elements (such as present levels) may be too complex to port. Some members suggested the export of health or immunization fields to SIRAS if possible. Concerns about interim IEPs, 30-day timelines, hand-keying data, and students transferring from other counties were addressed, with references to Ed Code, CalPADS reporting, and current district practices. The group agreed further meetings are needed to customize forms, data fields, and workflows, with CP expressing confidence that the process will ultimately result in stronger, more accurate IEPs.

**ACTION:** Ray Witte motioned to approve the SELPA switch to the SIRAS student data program. Brandt Shriner seconded the motion. Tami Oliver, Nate Solus and Cindy Fruguglietti opposed the motion, no abstentions, Cecile LaMar and Annie Payne were absent. The motion failed by 2-3-2 vote.

## **8. 2026-27 Program / Budget Preview – Discussion**

Discussion: The budget discussion focused on the State’s proposed 2.13% cost-of-living adjustment (COLA), with SCOE noting that negotiations have been generous in prior years but are likely to result in only a 2% COLA. The budget will be developed using the 2.13% COLA assumption, while holding administrative costs flat and shifting certain expenses to outside grants where possible. It was noted that most LEAs are tightening budgets and SCOE will likely do the same. Itinerant costs continue to be passed through to districts because they exceed revenues. Concerns were raised regarding subsidy documents, which may create conflict and raise questions about the purpose of the form if RRC services are not being provided. Dr. Patz will review this as a budgetary issue, noting that existing data can be used for review and budgeting. Additional discussion highlighted differing COLA estimates from various sources with clarification that Special Education fiscal guidance supports 2.13%, while the LAO has expressed concerns about the State’s ability to fully fund that level, reinforcing a conservative, wait-and-see budgeting approach.

## **9. Preschool Subsidy Recommendation – Discussion / ACTION**

Discussion: Dr. Patz reiterated his difficulty in finding a solution to the preschool subsidy, although preference is to remove TK students since they are now funded separately. The proposal is to include only the Fall 1 unduplicated preschool count, with approximately \$5,600 plus COLA shifted accordingly, subject to FAC direction. Mr. Witte noted the need to update policy and procedure language to revise age references (ages 3–5) to clarify eligibility only for students not enrolled in TK or kindergarten. Procedural language will also be revised to specify that eligible 3, 4, and 5-year-old children must be enrolled with Special Education services and not enrolled in a preschool program. Questions were raised about using an alternative to the Fall 1 count, but it was confirmed that Fall 1 is the only official annual data pull available, and that students must be enrolled by the first Wednesday in October to be included for funding purposes.

**ACTION:** Ray Witte motioned to remove TK students from the preschool subsidy count. Brandt Shriner seconded the motion. The motion passed by majority vote 5-0-2, no opposition, no abstentions, Cecile LaMar and Annie Payne were absent.

## **10. Future Agenda Items**

Discussion: None

**11.** Next meeting: Tuesday, January 27, 2026, 8:00 am – 10:00 am, SELPA Conference Room

**12.** Adjourn

Meeting adjourned at 9:29 am.