

**SELPA Governing Board  
Minutes  
May 23, 2023  
8:00 AM – 10:00 AM**

**Shasta County Office of Education  
Shasta County Office of Education – Board Room  
1644 Magnolia Avenue; Redding, CA 96001**

**1. Call to Order, Roll call.**

Rob Adams (Region 3), Chairperson, called the public hearing to order at 8:00 a.m.  
Roll call:

- |   |         |
|---|---------|
| ● Jim Cloney, Shasta UHSD - Region1               | Present |
| ● Victor Hopper, Anderson UHSD – Region 2         | ABSENT  |
| ● Rob Adams - CHAIRPERSON, Redding ESD – Region 3 | Present |
| ● Heather Armelino, Enterprise ESD – Region 4     | Present |
| ● Doug Geren, Cottonwood UESD – Region 5          | Present |
| ● Judy Flores, Shasta COE – Region 6              | Present |
| ● Merrill Grant, Fall River JUSD – Region 7       | ABSENT  |

**2. Approval of Agenda**

Discussion: None.

**ACTION:** Jim Cloney motioned to approve the Agenda as presented. Heather Armelino seconded the motion. The motion passed by majority vote 5-0, no opposition, no abstentions, Victor Hopper and Merrill Grant were absent.

**3. Public Comment**

Discussion: None.

**4. SELPA Director’s Report**

- 4a. PreK Inclusion Training – May 24, 2023 – Shasta Hall, PDC
- 4b. F3 Legal Training- June 9, 2023 – Board Room, SCOE
- 4c. Start of year training schedule – SELPA Rancho
- 4d. Ongoing training schedule
- 4e. May revise highlights

Discussion: a/ Dr. Patz informed members that there are currently 33 registered attendees for the PreK Inclusion training. Books have been delivered and a direct link was provided for several useful training materials. b/ The legal training will occur June 9<sup>th</sup>. c/ A Sondag training is scheduled for Aug. 14<sup>th</sup> and future trainings will include a credential bridge program for mild/mod/severe program, and an ADR training in Sept. d/ Other ongoing trainings will be scheduled, including Nov. 9<sup>th</sup> for EESD professional development, and Nov. 10 for paraeducator academy. d/ May revised reflects a down economy but ADA / AB602 base rate funds are up to 887 from 820. The state is working on language for SELPA wide ADA to ensure passing through all proper funds, though may still have to bill back to

recoup SELPA operating costs. Caps from Sacramento decides how SELPA money is spent, but Dr. Patz emphasizes the SELPA Governing Board should be in control of how funds are spent.

**5. Consent Items** - *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

5a. Approval of Meeting Minutes from 4-25-23

5b. ESY Waivers

5b1. Happy Valley ESD

5c. Low Incidence Equipment Requests

5c1. LI Request #69 – SCOE – Manzanita Elem., VI Equipment      TOTAL: \$420.38

5d. 2023-24 NPA/S Master Contract *(pgs. 15-66)*

5e. NPA Rate Sheets 2023-24 *(pgs. 67-72)*

5e1. Breslin Occupational Therapy

5e2. Hill Country Clinic – Budget & Rates

5e3. Shelton Occupational Therapy

5e4. Woods Family Speech Therapy *(revised)*

5f. RTC Form

5g. Regional Resource Committee Policy and Procedures

5g1. RRC Policy

5g2. RRC Procedures

5h. Extraordinary Cost Subsidies

**ACTION:** Jim Cloney motioned to approve the Consent Items as presented. Heather Armelino seconded the motion. The motion passed by majority vote 5-0, no opposition, no abstentions, Victor Hopper and Merrill Grant were absent.

**6. Fiscal Update**

Discussion: Dr. Patz provided members a handout of the 2023-24 Proposed Budget – Office. Calli Coleman, SELPA Accountant, referred to a slide presentation and confirmed CBOs have just received an updated resource allocation. Key assumptions include 8.22 % statutory COLA used to estimate an increase to AB602 revenue and preschool subsidy increases. There is an unknown fiscal impact of the future pass through of AB602 funds to LEAs.

Ms. Coleman referred to the proposed 2023-24 budget handout and described the .3 FTE increase for the split director position, and .75 FTE for the SELPA Administrative Program Assistant position to shift to general operating costs in July, while .25 FTE Low Incidence administration will be used for the new, additional Support Services Consultant position. Dr. Patz stated the SCOE medical increase effective July 1, 2023 is the first in eleven years. Ms. Flores confirmed SCOE’s budget reflects no increased until 2024-25.

Dr. Patz confirmed the Administrative Program Assistant position will be moved from one-time to ongoing funds, and the breakdown of cost increases for the additional Support Services Consultant position will be discussed later in the Agenda. Ms. Coleman confirmed the newly created positions are why the \$700k previous SELPA operational budget is now 30% over.

**7. Support Services Consultant Position Funding – Discussion/ Action**

Discussion: Dr. Patz continued his slide presentation regarding the split/shared 1.0 FTE Support Services Consultant position projected costs of \$182k plus .5 FTE of the SELPA portion of \$91k, plus the new 1.0 FTE position cost of

\$139k, leaves a total cost of \$231k. Compared to prior SELPA funded costs of \$189k, this leaves a total unfunded of \$41k when Dr. Patz previously estimated 50k. Ms. Coleman confirmed this difference is for salary only and doesn't include other position related costs. Dr. Patz inquired if this cost should be built into general operating costs, OR, if the SELPA should take over the private school monitoring piece of approximately \$45-\$55k annually depending on the number students. Proportionate share is deducted from federal dollars to cover private school students that have an IEP. Every district with private school handles the funds differently. The Program Advisory Council (PAC) supported this idea, while the Finance Advisory Council (FAC) inquired if funds are divided among districts it could create more funding management work and asked about the level of need rather than just funding.

Discussion continued regarding funding options, as general funds could be used, OR look at specialized programs and align the position's services with that funding source. Chairman Adams stated private schools have a low impact on Redding ESD, and he prefers more flexibility for this position across the SELPA. Mr. Cloney agreed, though Dr. Patz emphasized several in PAC supported private school management. Members discussed service equaling funding, though having a centralized person won't change overall private school activity, as the necessary people will still be required to be involved. Dr. Patz emphasized the SELPA would make assistance available if needed and target proportionate share funds to specific needs to manage, coordinate and train. Ms. Armelino stated it would benefit all, while cost is a non-issue since districts have to spend proportionate share funds anyway. Dr. Patz offered to discuss the matter again after he has additional discussions with PAC and FAC.

No action taken.

## **8. Rancho Road – Building / Budget Update – Update / Discussion**

Discussion: Dr. Patz stated the sellers agreed to accept a purchase price of \$190k, and the draft contract is with the SCOE attorney for review. CHYBA will be moving in December and will pay rent until then. The Low Incidence team prefers to wait until then as well. SELPA will take occupancy in 2023-24. Nick Syrrist, current SELPA Support Services Consultant will oversee the Low Incidence team to increase connection with the SELPA. A brief construction / move timeline was provided. The August SELPA Governing Board meeting will be held at the new SELPA offices on Rancho.

## **9. Spectrum Update**

Discussion: Dr. Patz stated there are now 17 students registered, most are on the autism spectrum. Tehama County has 7, plus 9 high school kids for an estimated total of 33 students. The 40 student goal by October is realistic and may happen earlier. The original bid is \$250 per student for 40 students. Spectrum is prepared to start day one at \$300/student, then drops to \$250 when 40 students is reached. Dr. Patz referred to his slide presentation for a description of the adjusted per diem based on student enrollment. Spectrum has signed a lease with the Presbyterian Church and is now recruiting for a new Director and staff to be open day one.

Mr. Cloney suggested having discussions regarding contingencies if Spectrum cannot meet opening day one (August 16<sup>th</sup>, 2023) for concerns related to transition IEPs, staffing, etc. Dr. Patz agreed that staffing is the largest issue.

## **10. Suggestions for Future Agenda Items**

- 10.1 Fall River JUSD \$42k remote subsidy - Fall of 2023
- 10.2 Public hearing next meeting - 2023-24 Local Plan – Annual Service Plan, Annual Budget Plan

**11. Next meeting date: June 15, 2023 – Regular meeting - 8:00 a.m., Shasta COE **BOARD ROOM****

## **12. Adjourn**

Meeting adjourned at 8:50 a.m.