

**SHASTA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA
(SELPA)
SELPA GOVERNING BOARD**

**April 23, 2024
8:00 a.m.**

**SELPA Conference Room
3570 Rancho Rd., Ste. 9; Redding, CA 96002**

SELPA Mission: The local education agencies (LEAs) within Shasta County and the Shasta County Office of Education join together pursuant to Education Code Section 56195 to adopt a plan in accordance with Education Code Section 56200 to assure equal access to special education and services for all eligible persons with disabilities residing in the geographic area served by these agencies, hereafter known as the Shasta County Special Education Local Plan Area (Shasta County SELPA).

REGULAR MEETING AGENDA - 8:00 AM

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the SELPA Governing Board meeting, or to otherwise participate at the SELPA Governing Board meetings, please contact the SELPA Governing Board Secretary at 530-225-0100 for assistance. Notification at least 48 hours before the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the SELPA Governing Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the SELPA Governing Board regarding an open session item on this agenda will be made available for public inspection at the SELPA Office, located at 1644 Magnolia Avenue during normal business hours. In addition, such writing and documents may be posted on the SELPA's website at www.shastacoe.org/selpa.

OPEN SESSION

1. Call to Order, Roll Call

- REGION 1 – Jim Cloney, Shasta UHSD
- REGION 2 – Brian Parker, Anderson UHSD
- REGION 3 – Cynthia Bishop, Redding ESD
- REGION 5 – Doug Geren, Cottonwood UESD
- REGION 6 – Judy Flores, Shasta COE
- REGION 7 – Greg Hawkins, Fall River JUSD
- REGION 4 / CHAIR – Heather Armelino, Enterprise ESD

2. Approval of Agenda

3. Public Forum/Hearing of Persons Wishing to Address the Shasta SELPA Governing Board of items off and on the agenda.

***NOTICE OF THE MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OBSERVE THE MEETING
AND OFFER PUBLIC COMMENT***

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 3 minutes pursuant to Board policy and may limit to no more than 20 minutes on a given topic.

4. Public Hearing

- 4a. Open a public hearing for input on the SELPA 2024-25 Local Plan: Section A - Contacts & Certifications, Section B - Governance and Administration, Section D - Annual Budget Plan, and Section E - Annual Service Plan
- 4b. Close public hearing
- 4c. Approval of the Shasta SELPA 2024-25 Local Plan – **ACTION**
 - 4c1. Section A – 2024-25 Contacts & Certifications (pgs. 5-16)
 - 4c2. Section B – 2024-25 Governance & Administration, Att 1 (pgs. 17-64)
 - 4c3. Section D – 2024-25 Annual Budget Plan, Att II-V (pgs. 65-89)
 - 4c4. Section E - 2024-25 Annual Service Plan, Att VI (pgs. 90-109)

5. SELPA Director’s Report

- 5a. Director’s Report from State SELPA meeting
- 5b. August Report from CAC Spring Event
- 5c. Data - Update
- 5d. Upcoming Trainings (*link*)
 - 5d1. 4-24-24 - Progress Reports for IEPs – SELPA Conference Room
 - 5d2. 5-1-24 – Legislative Information Sharing Day – Sacramento
 - 5d3. 5-6-24 -Determination of Manifestation – SELPA Conference Room

6. Consent Items – ACTION

(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)

- 6a. Approval of Meeting Minutes from February 27, 2024 (pgs. 110-113)
- 6b. Low Incidence Equipment & Reimbursement Request (pgs. 114-119)
 - 6b1. LI Equip. Request #91 – Pacheco ESD – Junction ESD – OI Equip. \$4,147.89 (Rifton hi/lo activity chair)
 - 6b2. LI Equip. Reimb Request #92 – Fall River – Mt. Burney – OI Equip. \$ 361.97 (Rifton sling seat)
 - Total: \$4,509.86
- 6c. 2023-24 NPA Rate Sheets (pgs. 120-128)
 - 6c1. Horizon Speech Therapy
 - 6c2. Pristine Rehab
 - 6c3. SPG Therapy
 - 6c4. TalkPath Live
 - 6c5. TinyEye
 - 6c6. Woods Family Speech Therapy

6d. SELPA Policies and Procedures (updated)

6d1. Governance Policy (pgs. 130-136)

6d2. Compliance Assurances (pg. 137)

6d3. Program Continuum of Services, Procedures and Funding (pgs. 138-146)

6d4. Transportation Policy (pgs. 147-150)

7. Creation of a SELPA-Specific Job Description – Discussion / ACTION (pgs. 151-153)

7a. Approval of Job Description - SELPA Program Technician

7b. Approval for 2024-25 SELPA Staffing Change

8. Use of Mental Health Funds - Discussion

8a. Paraeducators

8b. ERICs training

8c. CPI Training

8d. Other options suggested

9. 2024-25 Meeting Schedule - Discussion

10. Suggestions for Future Agenda Items

11. Next meeting date: May 28, 2024 – Regular meeting - 8:00 a.m., SELPA Conference Room; 3570 Rancho Road

12. Adjourn

THE SHASTA SELPA GOVERNING BOARD WELCOMES AND ENCOURAGES YOUR PARTICIPATION. HOWEVER, TO INSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING PROCEDURES.

Procedures for placing an item on the SELPA Governing Board agenda, making a presentation, or speaking of some issue on the agenda shall be as follows:

1. Arrangements to plan an item on the agenda and make a presentation concerning said item must be established with the SELPA Governing Board at least eight calendar days in advance of the meeting. The request to address the SELPA Governing Board about the item shall be submitted in writing and shall contain questions, problems, or positions to be presented with the name, address, and phone number of the person who will address the Commission and the group represented, if applicable.
2. At all regular meetings of the SELPA Governing Board, the presiding officer shall ask if there are members of the audience who wish to address the SELPA Governing Board on any item listed on the published agenda. They should stand, state their name, what group they represent, if any, and the item number to which they wish to speak. At the appropriate time, the presiding officer will call upon those parties who have been recognized to speak.
3. If it is approved by a majority of the SELPA Governing Board members present at the meeting, testimony may be taken at regularly scheduled meetings on matters not on the agenda provided that no action is taken by the SELPA Governing Board on such matters at the same meeting at which such testimony is taken (EC 35145).

Persons addressing the SELPA Governing Board shall be guided by the following conditions:

1. The person addressing the SELPA Governing Board may be required to show a reasonable basis of interest in the affairs of the SELPA Governing Board, such as legal resident of the county, parent, guardian of children in Special Education programs or a representative of an organization having legitimate concern within the scope of the SELPA Governing Board or other bona fide individual interest in the proceedings of the SELPA Governing Board.
2. Remarks or charges by any person addressing the SELPA Governing Board which reflect adversely upon the character or motives of any person are out of order.
3. Five minutes may be allotted to each person addressing the SELPA Governing Board and a maximum of twenty minutes to any subject. The presiding officer of the SELPA Governing Board shall endeavor to allot equal time to persons having opposing views on a subject, at his/her discretion these general time limits may be altered.
4. It shall be in order for the members of the SELPA Governing Board, or the SELPA Governing Board chairperson, to interrupt the speaker at any time to ask questions or to make comments as frequently as necessary to clarify the discussion.
5. During the time when the SELPA Governing Board is holding official meetings, only those persons recognized by the presiding officer of the SELPA Governing Board shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss issues of business before the SELPA Governing Board is out of order.
6. Conduct by a participant declared out of order by the presiding officer for violations of the above rules shall be grounds for summary termination by the presiding officer of that person's privilege of addressing the SELPA Governing Board for that scheduled meeting.

Thank you for your cooperation.