

**SELPA Governing Board
Minutes
August 22, 2023
8:00 AM – 10:00 AM**

**SELPA Conference Room
3570 Rancho Road, Ste. 9; Redding, CA 96002**

1. Call to Order, Roll call.

Heather Armelino (Region 4), Chairperson, called the meeting to order at 8:00 a.m.

Roll call:

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| ● Jim Cloney, Shasta UHSD - Region1 | Present |
| ● Brian Parker, Anderson UHSD – Region 2 | Present |
| ● Cynthia Bishop, Redding ESD – Region 3 | Present |
| ● Heather Armelino, CHAIRPERSON, Enterprise ESD – Region 4 | Present |
| ● Doug Geren, Cottonwood UESD – Region 5 | Present |
| ● Judy Flores, Shasta COE – Region 6 | Present |
| ● Greg Hawkins, Fall River JUSD – Region 7 | Present |

2. Approval of Agenda

Discussion: Dr. Patz requested item #8 be dropped as the issue was resolved with the Finance Advisory Council.

ACTION: Jim Cloney motioned to drop item #8 and approve the Agenda as otherwise presented. Brian Parker seconded the motion. The motion passed by majority vote 7-0-0, no opposition, no abstentions, no absentees.

3. Public Forum / Hearing of Persons Wishing to Address the Shasta SELPA Governing Board of items off and on the agenda.

Discussion: None.

4. Director’s Report

- 4a. Welcome new and returning Superintendents
- 4b. Support Services Consultant Introduction

Discussion: Dr. Patz welcomed all new and returning members and introduced James Glover, the new SELPA Support Services Consultant previously with Shasta UHSD. Mr. Glover will be the SELPA liaison with Spectrum, and Far Northern Regional Center for Part C to B transitions to track referrals to help refine efficiency.

- 4c. Spectrum Update

Discussion: Spectrum is currently open with an Interim Director from the Bay Area. Thirty students enrolled out of forty are enrolled with more pending. EXCEL has a wait list, and some may be enrolled in Spectrum if not thriving. Spectrum has four classes including an autism class.

4d. CalPADS Data Roadshow training – Aug. 21, 2023

SELPA hosted the CDE for a CalPADS data roadshow training yesterday with approximately thirty attendees in house, and fifty-five participating virtually. Software upgrades continue to change and Dr. Patz encourages members to have staff contact SELPA and SCOE data personnel for assistance.

Discussion continued concerning the state’s newly proposed alternate path to diploma. Dr. Patz indicated he is awaiting guidance from the CDE regarding the alternate diploma and is pending curriculum alignment with IDEA. Members voiced concerns that an alternate diploma comes at the expense of a district’s “clean break” from providing services. Dr. Patz will address again in October in hopes the state provides more information and emphasized an “alternate PATH”, not an “alternate diploma”.

5. Consent Items - *(These action items are of a routine nature or items for which no discussion is anticipated, and are acted upon by a single vote. Members may request that any item be removed and given individual consideration.)*

5a Approval of Meeting Minutes from 6-15-23

5b. 2023-24 MTU Proposed Budget

5c. Low Incidence Equipment & Reimbursement Requests

5c1. LI Reimb. Request #70 – Fall River JUSD – Mt. Burney, OI Equipment \$1,622.88

5c2. LI Equip. Request #71 – Cottonwood ESD – Junction ESD, VI/OI Equipment \$1,017.65

TOTAL: \$2,640.53

ACTION: Jim Cloney motioned to approve the Consent Items as presented. Doug Geren seconded the motion. The motion passed by majority vote 7-0-0, no opposition, no abstentions, no absentees.

6. Fiscal Staffing – Discussion / Direction

6a. SELPA Accountant vacancy

6b. SCOE fiscal services (Short term)

6c. Long term fiscal staffing

Discussion: Dr. Patz informed members that Calli Coleman, previous SELPA Accountant, has taken a position with El Dorado COE as Director of Fiscal Services. The SELPA Governing Board previously created an Accountant III position and Dr. Patz seeks direction regarding re-staffing that position. The SELPA Finance Advisory Council agreed with SCOE acting in the interim with the option to extend to full time in house. The Accountant position costs between \$140k - 150k, and the position is currently posted. First option is for SELPA to fill the position and keep accounting duties in house. Option two would be to have SCOE provided services and spread duties among staff, similar to how other LEAs contract with SCOE. Dr. Patz welcomes other ideas.

Dr. Patz stated the Finance Advisory Council appreciated the SELPA direct contact and quick response. Mr. Cloney confirmed his CBO agreed and holds high value in having a single point of contact under the SELPA Director’s direction and independence. Mr. Cloney also agreed with using SCOE as a bridge in the interim, but prefers to fill the SELPA Accountant III position. Ms. Armelino, Ms. Bishop and Mr. Geren agreed. Dr. Patz will continue with recruiting to fill the SELPA Accountant III position.

7. Start of the Year Professional Development Trainings – Update / Discussion

7a. IEP, Goalbook & Behavior Trainings – Aug. 10, 2023

Discussion: Dr. Patz informed members that the SELPA professional development trainings have started strong with 38 attendees for the IEP, Goalbook and Behavior training. Goalbook was paid for by the SELPA last year and this year, and helps greatly for present levels and goals as services flow through the program so great to use for IEPs, but the program is costly. The training was very successful.

7b. Private School and Sunday Training – Aug. 11, 2023

Discussion: Dr. Patz informed members that proportionate share funds were used to purchase several Sunday kits to loan to LEAs. All private schools were invited but none attended, although there was great attendance by several LEAs.

7c. Paraeducator Academy – Aug. 14-15, 2023

Discussion: Dr. Patz informed members of excellent attendance for the Paraeducator Academy split between elementary and high school. Another is scheduled for November 9th regarding behavior, trauma informed care, etc. Dr. Patz reminded members that James Glover, SELPA Support Services Consultant, is a certified ProACT trainer and districts but must be willing to commit staff for a 3-5 day training if interested.

7d. Upcoming Professional Development

Discussion: Dr. Patz stated the SELPA has several one hour trainings scheduled regarding IEPs, behavior, SEIS and more, and offers on-site trainings. Dr. Patz is working on details for an on-site, 2.5 hour Bridge training at Enterprise ESD.

8. Mental Health Grant Funds – Discussion / ACTION

8a. Processing of Federal Mental Health Grant Funds – Resource 3327

Discussion: None – item removed from Agenda (see item #2 above)

9. Plan and Allocation Plan – Update / Discussion

9a. Subsidies

Discussion: Dr. Patz informed members the Local Plan is on a three-year cycle to submit the governance plan, so this is a good year to review budget and subsidies. A slide presentation provided the list of local subsidies and off-the-top (OTT) funds. Fall River has the option to work with the SELPA for an ERICS classroom subsidy. The SELPA subsidizes for Spectrum, EXCEL, and Shasta High’s previous “ECHO” class as regional program for approximately \$200k for kids living at home, or more for kids living out of home. Fall River JUSD is the only LEA who doesn’t use SCOE transportation, while others use intermittently, which is paid with OTT funds.

9b. Timeline

Discussion: Dr. Patz invited member to attend a webinar on August 29th regarding state allocations, as funds passing through will be the same as last year plus COLA for one year only. The goal is to have a draft of the Local Plan governance and budget outlines drafted for the October Board meeting. The Board study session in February will follow the Governor’s budget in January. Dr. Patz proposes to have a complete draft to SCOE by mid-February to finalize at the February Board meeting, then to the Community Advisory Committee (CAC) in March so all can be approved prior to June. All terms will align with new CDE rules and regulations.

10. CHYBA application to join SELPA Timeline – Discussion

Discussion: Dr. Patz informed members he received notice in July of CHYBA's intent to join Shasta SELPA. They are a member and chartered by Trinity Co SELPA. Dr. Patz emphasized that more charter members are a win for the SELPA, as it brings more local support.

11. Suggestions for Future Agenda Items

Discussion: Mr. Cloney suggested further discussion regarding the SELPA fiscal position. Dr. Patz confirmed the Board's directive to keep it in house.

12. Next meeting date: October 24, 2023 – Regular meeting - 8:00 a.m., SELPA Conference Room; **3570 Rancho Rd., Ste. 9; Redding, CA 96002**

13. Adjourn

Meeting adjourned at 8:44 a.m.